



Buffalo Chips Running Club

Board of Directors Meeting

November 1, 2016

Members Present:

Arnold Utterback, President
Bruce Falzarano, Member-At-Large
Carol Parise, Susan B. Anthony Race Director/Member-At-Large
John Caselli, Public Relations
John Feeney, Member-At-Large
Maggie Ward, Social Coordinator
Nuria Duran, Member-At-Large
Paul Spolidoro, Vice President
Teddy Morris Jr., Scribe/Training Coordinator
Tony Smith, Treasurer
Waiman Yip, Volunteer Coordinator

Topics:

Meeting minutes -

The minutes for October/2016 were approved.

Meeting Agenda -

The agenda for this meeting was approved by the Board members present.

Treasurer -

The Budget Committee met after our Board of Directors meeting last month to look over the 2016 Budget to see where we could make adjustments to some of the budget categories where we had not spent all of the money allocated to those categories. With these revisions, the Budget Committee was able to adjust the budget so that we would be left “on paper” with \$14,171 in our bank account at the end of the year—

instead of an even much lower balance. With the various amendments to the budget, put in place by the Budget Committee, the Board of Directors voted to approve the newly adjusted 2016 Budget.

Finishing up the financial obligations of the Buffalo Stampede, the club will be donating \$300 to the Rio Americano High School Cross-Country Team for their assistance in putting together one of the aid-stations at that race.

It appears that we made just over \$2,000 at this year's Willow Hills Cross-Country Race.

Our club received a donation from the Sacramento Running Association for our help setting up the aid-stations at five of their races this year.

Also, the organization that puts on the Urban Cow Half-Marathon donated \$300 to the Youth Chips group out of proceeds from their race this past October.

Committee Reports -

Training Committee: The members of the Training Committee recommended extending the contract of the Training Coordinator through the end of December. This recommendation was voted on and was approved by the Board of Directors. We are beginning to post the training workouts on the Meetup website. This website will automatically send out announcements of our weekly workouts to those people who sign up on the Meetup website. Also, we plan on posting a "Racing Calendar" on our club website, as well as on the Meetup website, that will list the future races of our members so that everyone can see who is participating in what upcoming race.

Public Relations -

We did better this year in expanding our outreach to different media outlets in order to promote our races and activities. It would be helpful in the future if anyone in the club, who would like to promote their event, would make sure to have all of the specifics of the event clearly outlined before asking the Public Relations coordinator to approach the different news and media-outlets that we are targeting for distribution of our announcements. In next year's budget, we are going to continue to keep a budget category dedicated to Public Relations and the Public Relations coordinator will give us some recommendations for possible expenditures for 2017. Also, the Boy Scouts of America have put together a "media-technology room" in the Headquarters building that we use for our Board of Directors meetings, and they have stated that we could use these facilities for our club purposes.

Social Coordinator -

An e-blast will be sent out to the membership announcing our upcoming Buffalo Bash event on December 4, 2016 at the Blue Prynt Restaurant. The price for adults is \$30, whereas the price for children is \$10, and we are asking that members R.S.V.P. no later than November 28, 2016. This year, we are thinking of using the UltraSignup web-

site to collect money for the Buffalo Bash, which charges a \$3 convenience fee per transaction, but we will also still accept bank checks for payment. So far, only three people have responded to our request to obtain nominees for our award categories at the Buffalo Bash. Due to the low response, we may use an electronic service, such as “Survey Monday”, to try to increase the response to our request.

Youth Chips -

Many of the Youth Chips will be participating in the Cross Country Coaches National Cross Country Championship in Evansville, Indiana on November 19, 2016.

Unfinished Business -

Currently, there are two open positions on the Board of Directors and we will be making announcements to the membership to see if anyone is interested in submitting their names for possible election to the Board.

New Business -

In 2006, the Board of Directors created a “Conflict-of-Interest” policy to specify the procedure to be used when a member of the Board of Directors personally benefits from a financial transaction related to the club. It states that the member who is involved in such a transaction cannot be included in the decision-making process related to the budget item affected by this transaction. This person cannot be in the room when a vote is brought up before the Board of Directors which might appear to be within the boundaries of this conflict-of-interest policy.

Many years ago, the club used to post the Board of Directors meeting minutes on the club website and we may begin to do this, again.

The Board of Directors decided to have a Board meeting in December.

Adjournment -

The meeting was adjourned at 8:55 p.m.